



Virgin Island Marriage Licensing

INFORMATION & REQUIREMENTS

Please send written request for Marriage License Application to:

Mrs. Lockhart, The Superior Court of the Virgin Islands,
P.O. Box 70, St. Thomas, U.S.V.I. 00804

Federal Express Address: Veteran's Drive, St. Thomas, U.S.V.I. 00804

Phone: 340.774.6680 ext. 6434

Fax: 340.777.8254

Applications should attach a letter with the application detailing:

1. Dates of visit to the island
2. The date you plan to pick up your marriage license

If either party is divorced, a certified copy of the divorce decree must accompany the application. If former partner is deceased, a certified copy of the death certificate must accompany the application. Either a money order or a certified cashier's check for \$200 made out to the Superior Court must accompany the application (\$100 for application and \$100 for the license). The Superior Court must receive your marriage license application eight (8) days prior to issuing your license. The couple must pick up their marriage license in person from Superior Court, with a form of photo identification. The Superior Court is located in the Alexander Farrelly Justice Complex on the waterfront in Charlotte Amalie, St. Thomas (Federal Building). The court is open 8:30 am -5 pm, Monday through Friday, & Saturday's 10 am -12 noon.

Helpful Hint: Two weeks after mailing your application, phone Ms. Lockhart to confirm that the court has received the application and to verify when you will pick up your license.



Application for Marriage License

No. _____

Please Type

We _____ of _____
and _____ of _____

(Permanent Residence)

do hereby apply for and request that a marriage license be granted us to enter into marriage in _____, Virgin Islands, and we do further respectfully represent that the following statements are true and correct:

MALE

FEMALE

Full Name _____

SS No. _____

Date of Birth _____

Place of Birth _____

Nationality _____

Usual Residence _____

Previous Marital Status _____

Related to other Applicant? _____

In what degree? _____

Parents/Guardians:

Present Name _____

Maiden Name _____

Place of Birth _____

Signature _____

PLEASE CHECK THIS BOX IF YOU ARE REQUESTING EXEMPTION TO THE EIGHT DAY POSTING REQUIREMENT EXPLAINED IN THE ATTACHED MARRIAGE INFORMATION FACT SHEET.

THE COURT, HAVING REVIEWED THIS APPLICATION FOR MARRIAGE LICENSE, DETERMINES THAT SPECIAL CIRCUMSTANCES EXIST TO ISSUE A LICENSE WITHOUT THE POSTING REQUIRED BY TITLE 16 SECTION 38 OF THE VIRGIN ISLANDS CODE.

WE ARE REQUESTING EXEMPTION BECAUSE OF THE FOLLOWING SPECIAL CIRCUMSTANCES:

JUDGE

Subscribed and sworn to by each of the above parties this _____ day of _____.

License issued this _____ day of _____.

Filed this _____ day of _____.

Clerk of the Superior Court

By: _____

Deputy Clerk